**Apprenticeships and Work-Based Learning Task Group**

**Terms of Reference**

**Overarching Aim**

To facilitate the development of best practice in Apprenticeships and Work Based Learning, to inform course design, delivery and management and to improve student and staff experience, including for Course Leaders, delivery teams and all academic support functions.  In the case of Higher and Degree Apprenticeships, to support the efficient integration of funding rule compliance with curriculum development to achieve added value.

**Objectives:**

* To develop a community of work-based learning champions across the faculties and directorates.
* To enhance awareness of the SHU Work-Based Learning Framework and widen the scope and frequency of its use.
* To share and disseminate best practice for Work-Based Learning.
* For Apprenticeships: to establish academic processes to run in parallel with non-academic systems for purposes of SFA rules compliance.
* To embed good practice in managing apprentice-employer relationships and with other institutions.
* To enhance understanding of how apprenticeships connect the academic and work-based elements, including LTA and appropriate support.
* To ensure outputs feed back into the overall process for Higher and Degree Apprenticeships, as managed and developed by the Operations Group