

Title	Student Voice Group
Accountability	Reports to the Student Experience Committee Student Representation Steering Group reports into Student Voice Group
Purpose and Role	
<p>At Sheffield Hallam, positive student experiences depend on the quality and strength of their relationships with staff that teach and support them and with the students in their community. These trusting and meaningful relationships enable Sheffield Hallam to promote a community of collaboration between staff and students.</p> <p>The purpose of the Student Voice Group is to:</p> <ul style="list-style-type: none"> • Promote positive and diverse ways of gathering students' views to assure the quality of learning and teaching and student services, enhance student experience and ensure agile listening to students. • Facilitate partnership and collaborative working between the Students' Union, the University and students. • Provide the mechanism to embed and evaluate the impact of the student voice in the University's and the Students' Union's structures and operations. • Explore, debate and respond to issues emerging from students and propose measures to enhance the voice of students. • Showcase, benchmark, share and embed good practice across the Sheffield Hallam community. 	
Specific Responsibilities	
<ul style="list-style-type: none"> • To provide strategic oversight of student voice. • To embed the Student Voice Principles across the University and the Students' Union • To demonstrate how the University, Students' Union and students work together and monitor and review the effectiveness, visibility and promotion of student voice and student partnership activity. • To actively support the implementation of the recommendations made in the annual Sheffield Hallam Students' Union Student Voice Report. • To monitor, review and evaluate our approach to student voice so that it provides an opportunity for <u>all</u> students to be involved in the enhancement of the student experience. • To report, at least termly, to the Student Experience Committee on the operation of the Student Voice Group and provide an annual report on its effectiveness in terms of discharge of its Terms of Reference. • To receive the minutes, reports and regular updates from the Student Representation Steering Group 	
Membership	
<p>President (SHSU) - Chair Director of Policy and Involvement (SHSU) - Co-Secretary Head of Student Engagement (SHU) – Co-Secretary College Officers x 3 (SHSU) Director of Student Support Services (SHU)</p>	

<p>Head of Advocacy and Representation (SHSU) College Heads of Teaching and Learning Enhancement x 3 (SHU) Deputy Heads of Department from each college x 3 (SHU) Students from Student Research Team x 2 (SHU) Researcher (SHSU) Academic Director of Academic Advising (SHU)</p>	
Committee Secretariat	
To be provided by STEER	
In attendance	
Other people may be invited to attend dependent on specific agenda items.	
Meetings	
<p>Now a sub-committee of Student Experience Committee, the Student Voice Group is a joint group of the University and the Students' Union, chaired by the SU President. SVG has two Co-Secretaries, one from the Students' Union and one from the University.</p> <p>Members should be clearly identified and accountable, and committed to being responsible for endorsing, completing and reporting actions arising. The Student Voice Group will establish task and finish groups as appropriate.</p> <p>Members should contact the Co-Secretaries should they be unable to attend a meeting and wish to nominate a representative, so that the nomination can be approved by the Chairs.</p>	
Frequency of Meetings	<p>At least 2 meetings per term To meet the week following Student Experience Committee</p>
Review & Evaluation	<p>These Terms of Reference, including membership, and the Group's effectiveness will be reviewed annually and ratified at the first meeting of the academic year.</p>