

Lecture Capture

In response to student requests, Neil McKay, Dean of Students presented an [update](#) to the board. Building a Great University Board have agreed the outline business case to begin the procurement process for Learning Capture and implement over the next three years. Next steps include:

- begin the procurement exercise for lecture capture reviewing the specifications required and implementation options
- establish a Steering Group to provide governance to the implementation
- consult on and develop a lecture capture policy and code of practice via the Steering Group



Terms of Reference (ToR)

The new ToR was agreed together with new membership and this will take effect from January 2020. Further communications to follow.

International Student Journey

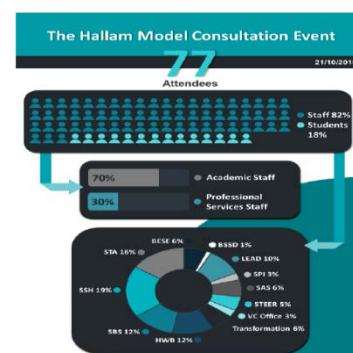
The board has commissioned a new task and finish group to be led by Dr Neil McKay, Dean of Students to use the Access and Participation Plan methodology to map the international student journey and make recommendations about what we can do as a University to enhance the international student experience.



Hallam Model

Elaine Buckley, Interim Assistant Dean, Academic Development provided an update on current progress with the development of the Hallam Model and plans for progressing towards implementation. On the 21st October 2019 a stakeholder engagement event was held and included participants from across the academic and professional services communities including current students, graduate interns and our alumni.

Small task and finish groups have been established to build on the feedback from the stakeholder event. Recommendations will go to the Steering Group on the 21st November for them to agree what will be taken forward and what needs to be done to develop an implementation plan.



Ofsted Update

Leopold Green, Head of Academic Quality Standards provided a verbal update on progress with the HDA Ofsted improvement plan activities.

Print and additional costs to students

Dr Neil McKay, Dean of Students and Sheriff Muhammed, Students Union President presented a [paper](#) on additional student costs. The board were asked to consider four main areas for additional support identified as:

1. Specific consideration should be given to disabled students for on-campus printing using university print services to try to reduce additional print costs for groups of these students (such as those with SpLD and hearing impairment).
2. Specific consideration should be given in Faculties to the issue of requiring hard-copy submissions of multiple copies of individual assessments, particularly dissertations. Currently there is mixed practice across Faculties but where electronic submission is not feasible, only single copies should be required and/or again assistance with university services printing /binding costs provided.
3. Specific consideration should be given in Faculties to areas identified by DTS as incurring higher than average print costs and measures to reduce the impact on students explored.
4. The Students' Union President has begun discussions with DTS regarding a 'printing hardship fund' administered by the Students' Union. Specific consideration should be given to the feasibility of this approach, its sustainability and its position alongside current support provided to students e.g. the success scholarship, or additional support put in place in response to 3 above.

The Chair, Dean of Students and Assistant Deans for Teaching and Learning will meet to agree how to take these forward.