**Developing an action research initiative**

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| **Project title** |  |
| **Project lead name** |  |
| **Contact email** |  |
| **Other project team members** |  |
| **Faculty or Professional Service/Directorate** |  |
| **Department or area** |  |
| **Target audience** | *Identify whom the initiative is aimed at i.e. staff, students or both.* |
|  |  |
| **What initiative are you proposing to put in place? (max 200 words)** | *Provide a description of the proposed initiative, including a brief summary of the aims and methods.*  |
| **What is the rationale for undertaking the initiative? (max 200 words)** | *Please refer to any examples of existing evidence, within or external to the institution, and any current academic literature to support the rationale for carrying out this approach. Consider the change that is anticipated from this initiative.* |
| **Who are you looking to engage? (max 150 words)** | *Provide information about the key stakeholders and the groups that you are looking to engage, for example, will this involve all students or specific groups and will staff be involved?* |
| **How will students be involved? (max 150 words)** | *Outline how opportunities will be provided for students to be involved in the initiative, for example, co-production.* |
| **How will the project be evaluated? What are the outcomes or indicators of success? (max 150 words)** | *Identify key milestones and outcomes. Consider how you will measure the effectiveness of your initiative and the potential short-term benefits, medium-term outcomes and longer-term impact.* |
| **How will the project findings be disseminated and promoted? (max 150 words)**  | *Outline any internal and external opportunities for dissemination.* |
| **What is the project plan and the timescale of the initiative? (max 200 words)** | *Provide a brief timeline of the proposed activities.* |
| **Are there any anticipated barriers or challenges to undertaking the initiative? How might these be overcome? (max 150 words)** | *Provide information about any barriers that you face from undertaking the initiative.* |
| **How will you future proof your initiative? (max 150 words)** | *Outline how you will embed initiatives into teaching/working practices.* |
| **What is the potential replicability of the initiative? Is there the potential to upscale the project?** | *Provide any thoughts on how the initiative might be replicated or upscaled in the future.* |
| **Tags** | *Please include 4-5 from the list at the bottom of the page.* |

**Tags**

Academic Writing

Assessment & Feedback

Attainment/Student Success

Barriers

Belonging

Case Studies

Community Engagement

Decolonising the Curriculum

Employability

Events/Workshops

Inclusive Curriculum

Inclusive Practices

Mentoring

Placements

Public Sector Equality Duty

Raising Awareness of the Gap

Research

Retention

Student Engagement

Student Experience

Student Recruitment/Access/Outreach

Student Support

Students' Stories/Student Voice

Teaching & Learning

Other (please indicate)