Solution home Elements Elements Module Administration

Elements Reporting and Statistics

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This article provides details about the reports available under **Reporting**. These reports have many names, some of these are: **Elements In-product reports; Canned Reports; Statistician Reports; Basic Reports; Data Extract Reports; and Usage Reports**. These extracts allow you to view data stored in Elements in a number of ways. To run reports, a user must either be assigned the Statistician role (please see <u>Roles in Elements</u> (<u>https://support.symplectic.co.uk/support/solutions/articles/6000049832-roles-in-elements</u>) for further details) or be a System Administrator.

Reporting Options

Under **Research Admin > Reporting**, you will see three types of report listed: **Basic Reports**, **Group Statistics** and **Comparative Statistics**. If your institution has the Analytics module, you may also see **View Dashboards**. Basic Reports are text-based downloads of *Elements* data, usually as CSV files. You can use other software to analyse and format the results for management and strategic reports. Statistics reports are primarily in chart format. Some of these charts require screen capture for export.

Home > Menu > Rese	arch Admin > Annual Collec	ction > Module Admin	➤ System Admin	Ilements
Impact Module Records of Impact	OA Monitor Publications in OA Policy User Engagement (Publishing) User Engagement (Depositing) OA Dashboard	Reporting Basic Reports Group Statistics Comparative Statistics		
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How to create Basic Reports

Navigate to Research Admin > Reporting > Basic Reports to begin.

Specific reports	0
1. Select users	
Name (surname first):	
Users	
You have not selected any us	ers
2. Select groups	
Lilliput University	
All Academic Auto Group	
Lilliput Centre for Research	1 Excellence
Lilliput School of Biological	and Environmental Science
Lilliput School of Business	
🖲 🗆 Lilliput School of Engineeri	ng Sciences
Lilliput School of Health an	d Medical Sciences
Lilliput School of Information	n Sciences
Lilliput School of Medical S	cience
Lilliput School of Physical \$	Sciences
Lilliput University Administr	ation
Symplectic	
3. Select filters	
Date from:	
Date to:	
Include non-current users:	
Include non-academics:	
4.i. Choose report: Data ex	tract
Element:	Publication +
Туре:	All
Return:	Simple' rows Elements Links with users Links with other objects
	_ Display all fields
	Get report
4.ii. Choose report: Users	and usage
Report:	Logins [CSV/Excel]
	Get report

1. Select users AND/OR 2. Select groups

You can either build up a bespoke group of users by entering their names into the search box and adding them oneby-one to a list, or select existing groups in your organisation. To select existing groups, expand the organisation tree and check the relevant boxes. Only groups for which you have 'Statistician' access will have check-boxes. Similarly, only users within your groups will be available via the individual user search. *Tip:* Depending on the number of users in your system, attempting to run a report for the entire Organisation may cause a timeout.

3. Select filters

Next you can select the filters for the report. This will determine which elements are included in the report, and the range of 'reporting dates' to select from.

- Enter a 'Date from' and a 'Date to' in the format 'DD/MM/YYYY'. These dates are inclusive.
- Choose whether to include inactive users (those who have now left your institution)
- Choose whether to include non-academic staff (those with online searches switched off).

4. Get report

You can now choose which report to download for the group(s) or individuals and dates you have selected. There are two main types of report: **Data extract** and **Users and usage** reports (this type also includes a summary publications report). All reports are created in CSV format and you will have the option to open or save the file. For large reports, there may be a short delay while the data file is created.

Tip: Records without a Reporting Date will automatically be included in any report even if the Publication date might be outside the defined date range.

4.i. Choose report: Data extract

These reports show details about any of the elements in the system. Select which elements you wish to see and then which type of the element.

4.ii. Choose report: Users and usage

These reports mainly give details about the use of the system rather than *Elements* data. For example, you can see the current approval counts for the users, in order to monitor whether any users may need to be reminded to check their pending publications. This can also be used to check the number of publications stored for a group. Apart from the reports 'Publications summary' and 'Logins', the data in these reports is not dependent on date. Therefore you can skip step 3 if you wish to download a report from this category.

Data Extract reports (option 4.i.)

The exact details of the data available for each element will vary as, apart from publications, the element types used by your institution will be selected and compiled by administrators. Any changes made by your institution to element types and the fields within each element will be reflected, automatically, in these reports.

There are four different formats of Data Extract reports; each gives different data about users and their elements.

'Simple rows' report

This is a simple report format that contains one row for each user-element pair, using the information from the user's 'preferred' source. It will contain all the same element details as the "Elements" report, but only a minimal amount of user information. This will also include user options such as whether a publication is visible or a favourite.

	A	В	С	D	E	F	G	Н	1	J	К	L	M	
1	ID	Name	Usernam	Email	User's Proprietary ID	Primary group descriptor	Primary group	Is current staff	Visible	Favourite	Publication type	Reporting date 1	Reporting date 2	AI
2	4	BERRY, Sian R	srberry	sian.berry@symplectic.co.uk	123446543	Public Health Unit	Public Health Unit	Yes	Yes	No	Journal article	01/05/2004		
3	6	BERRY, Sian R	srberry	sian.berry@symplectic.co.uk	123446543	Public Health Unit	Public Health Unit	Yes	Yes	No	Journal article	01/06/2005		М
4	7	BERRY, Sian R	srberry	sian.berry@symplectic.co.uk	123446543	Public Health Unit	Public Health Unit	Yes	Yes	No	Journal article	01/12/2006		М
5	8	BERRY, Sian R	srberry	sian.berry@symplectic.co.uk	123446543	Public Health Unit	Public Health Unit	Yes	Yes	No	Journal article	01/01/2007		Tł
6	9	BERRY, Sian R	srberry	sian.berry@symplectic.co.uk	123446543	Public Health Unit	Public Health Unit	Yes	Yes	No	Journal article	15/11/2007		Cŧ
7	10	BERRY, Sian R	srberry	sian.berry@symplectic.co.uk	123446543	Public Health Unit	Public Health Unit	Yes	Yes	No	Journal article	01/01/2007		н
8	11	BERRY, Sian R	srberry	sian.berry@symplectic.co.uk	123446543	Public Health Unit	Public Health Unit	Yes	Yes	No	Journal article	01/01/2008		
9	12	BERRY, Sian R	srberry	sian.berry@symplectic.co.uk	123446543	Public Health Unit	Public Health Unit	Yes	Yes	No	Journal article	01/02/2011		Tc
10	13	BERRY, Sian R	srberry	sian.berry@symplectic.co.uk	123446543	Public Health Unit	Public Health Unit	Yes	Yes	No	Journal article	20/09/2010		0
11	. 14	BERRY, Sian R	srberry	sian.berry@symplectic.co.uk	123446543	Public Health Unit	Public Health Unit	Yes	Yes	No	Journal article	01/03/2011		Tł
12	15	BERRY, Sian R	srberry	sian.berry@symplectic.co.uk	123446543	Public Health Unit	Public Health Unit	Yes	Yes	No	Journal article	20/02/2011		Pa
13	17	BERRY, Sian R	srberry	sian.berry@symplectic.co.uk	123446543	Public Health Unit	Public Health Unit	Yes	Yes	No	Journal article			А

For publications with two co-authors within the group(s), there will be two rows - one for each co-author. The data shown will be from each user's 'preferred source'. If you require counts of unique items de-duplicate by publication ID.

'Elements' report

This gives information at the item level, and does not contain any information about users of the system, only the list of authors stored in any metadata associated with a publication.

	A	B	С	D	E	F	G	H	1	J	K	L	M	N	0	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	AD	AE	AF
1	ID	Publication type	Reporting date 1	Reportin	g Abstract	Addresse	Associate	e Authors	Author U	FCommiss	Confiden	1DOI	Edition	Editors C	leISSN	Date sub	Conferen	ISBN-10	ISBN-13	ISSN	Issue	Journal	O Keywords	Language	e Conferen	Medium	Name of	Notes	Applicati	Number	Paginatio	aginatio
2		4 Journal article	01/05/2004			Toronto-	Sunnybroo	Berry SR												0936-6555		3 Clin Ond	to Biomedia	eng	England						223	224
3		6 Journal article	01/06/2005		Minimiz	a Liver Tran	nsplant Ur	Fink MA,	Angus PW	, Gow PJ, B	lerry SR, W	10.1002/	lt.20428							1527-6465		6 Liver Tra	an Australia	eng	United St	ates					621	626
4		7 Journal article	01/12/2006		Method	s MIT Linco	oln Labora	t Hybl JD,	Tysk SM, B	erry SR, Jor	dan MP									0003-6935		34 Appl Op	t Biologica	eng	United St	ates					8806	8814
5		8 Journal article	01/01/2007		The gap	t Liver Tran	nsplant Ur	Fink MA,	Berry SR,	Gow PJ, Ang	gus PW, W	10.1111/	.1440-1746	.2006.0442	2.x					0815-9319		1 J Gastro	e Adult, Ch	ieng	Australia						119	124
6		9 Journal article	15/11/2007		Cetuxim	a Ottawa H	lospital Re	Jonker D	J, O'Callag	han CJ, Kar	apetis CS,	10.1056/	NEJMoa07:	1834	1533-440	6						20 N Engl J	N Adult, Ag	eng	United St	ates					2040	2048
7	1	0 Journal article	01/01/2007		Health (a Division	of Medica	Berry SR,	Hubay S,	Soibelman	H, Martin	10.1186/	1472-6963-	7-193	1472-696	3						BMC He	al Antineop	eng	England						193	
8	1	1 Journal article	01/01/2008			Division	of Medica	Berry SR				10.1200/.	CO.2007.1	2.3224	1527-775	5						1 J Clin Or	nc Attitude	eng	United St	ates					157	159
9	1	2 Journal article	01/02/2011		To dete	rn Durham I	Regional C	Wierzbio	ki R, Jonki	er DJ, Moor	e MJ, Berr	10.1007/	s10637-009	-9341-6	1573-064	6						1 Invest N	le Adult, Ag	eng	United St	ates					167	174
10	1	3 Journal article	20/09/2010		Oncolog	is Sunnybro	ok Odette	Berry SR,	Bell CM, U	Jbel PA, Evi	ans WK, N	a 10.1200/.	CO.2010.2	9.1625	1527-775	5						27 J Clin Or	nc Antineop	eng	United St	ates					4149	4153
11	1	4 Journal article	01/03/2011		This rev	ie Lovelace	Respirato	Blanchet	tte CM, Bei	rry SR, Lane	s SJ	10.1097/	MCP.0b013	e32834316	f 1531-697	1						2 Curr Opi	in Age Facto	eng	United St	ates					84	89
12	1	5 Journal article	20/02/2011		Patients	Division	of Medica	Pepperco	orn JM, Sm	ith TJ, Helf	t PR, Debo	10.1200/.	CO.2010.3	3.1744	1527-775	5						6 J Clin Or	nc Clinical T	eng	United St	ates					755	760
13	1	7 Journal article			A crosso	ver betwee	en the Bos	Arikawa	M, Maruya	ama I, Hats	iugai Y, 初	貝安								1098-0121		7 Physical	I review B								731051	731054
14	603	1 Journal article	01/01/2010		For indi	vi Engineer	ing from th	h Kaneswa	aran K, Ars	hak K, Burk	e E, Condr	10.1109/	EMBS.201	0.5627385						1557-170X		Conf Pro	oc Amyotrop	eng	United St	ates					4176	4180
15	603	1 Journal article	01/01/2010					Kaneswa	aran K, Ars	hak K, Burk	e E, Condr	on J										2010 An	nual Intern	ational Co	onference (of the IEEE	Engineer	ng in Med	dicine and	Biology So	4176	4180
16	776	8 Conference	01/01/2005		This pa	oe Univ Limi	erick, Dept	t Arshak K	, Moore E,	Cavanagh	L, Cunniffe	10.1016/	.progsolid	lstchem.20	05.11.003		******			0079-6786	02-A	pr PROGRE	SS ELECTROL	EN	Strasbour	rg, FRANCE	Symposiu	m on Adv	anced Fun	ctional Na	199	205
17	778	0 Conference	01/03/2005		Finely-f	oc Univ Limi	erick, Dept	t Arshak K	, Mihov M	Nakahara	S, Arshak	10.1016/	.mee.2004	.12.091			******			0167-9317		MICROE	LE NERIME p	EN	Rotterdar	m, NETHER	30th Inte	national	Conference	e on Micro	39	46

The report will include one row for each source from the same item. This is because, without being linked to an author, there is no information about a 'preferred source'. If you require counts of unique items de-duplicate by publication ID.

'Links with Users' report

This report will provide all the links between elements reported in the 'Elements' report and your system's users. So, if two users have co-authored a publication, then there will be two rows in the 'Links' report, one to show the link to each author.

	Α	В	С	D	E	F	G	Н	1	J	К	L
1	Object ID	Name	Username	Email	User's Proprietary ID	Primary group descriptor	Primary group	Is current staff	Relationship type	Reporting date 1	Reporting date 2	Preferred source
2	4	BERRY, Sian R	srberry	sian.berry@symplectic.co.uk	123446543	Public Health Unit	Public Health Unit	Yes	Author of		n/a	PubMed
3	6	6 BERRY, Sian R	srberry	sian.berry@symplectic.co.uk	123446543	Public Health Unit	Public Health Unit	Yes	Author of		n/a	PubMed
4	7	BERRY, Sian R	srberry	sian.berry@symplectic.co.uk	123446543	Public Health Unit	Public Health Unit	Yes	Author of		n/a	PubMed
5	8	BERRY, Sian R	srberry	sian.berry@symplectic.co.uk	123446543	Public Health Unit	Public Health Unit	Yes	Author of		n/a	PubMed
6	9	BERRY, Sian R	srberry	sian.berry@symplectic.co.uk	123446543	Public Health Unit	Public Health Unit	Yes	Author of		n/a	PubMed
7	10	BERRY, Sian R	srberry	sian.berry@symplectic.co.uk	123446543	Public Health Unit	Public Health Unit	Yes	Author of		n/a	PubMed
8	11	BERRY, Sian R	srberry	sian.berry@symplectic.co.uk	123446543	Public Health Unit	Public Health Unit	Yes	Author of		n/a	PubMed
9	12	BERRY, Sian R	srberry	sian.berry@symplectic.co.uk	123446543	Public Health Unit	Public Health Unit	Yes	Author of		n/a	PubMed
10	13	BERRY, Sian R	srberry	sian.berry@symplectic.co.uk	123446543	Public Health Unit	Public Health Unit	Yes	Author of		n/a	PubMed
11	14	BERRY, Sian R	srberry	sian.berry@symplectic.co.uk	123446543	Public Health Unit	Public Health Unit	Yes	Author of		n/a	PubMed
12	15	BERRY, Sian R	srberry	sian.berry@symplectic.co.uk	123446543	Public Health Unit	Public Health Unit	Yes	Author of		n/a	PubMed
13	17	BERRY, Sian R	srberry	sian.berry@symplectic.co.uk	123446543	Public Health Unit	Public Health Unit	Yes	Author of		n/a	CINII EN

This report also includes information about the preferred source for each user.

'Links with other objects' report

A report which details records (of all types) to which a selected source record has been linked to.

For UK customers: this report is effectively a forerunner of a report that will allow research institutions to bulk upload DOIs of publications linked to RCUK funded grants in Elements to the RCUK's Researchfish system.

1	Α	В	C	D	E	F	G	Н	1	J	К	L	М	N	0	Р	
	Object ID (sourc	Title (source	Object type	(DOI (sou	Object ID (ta	Title (target)	Object categ	Object type	(Funder nam	Funder refer	Relationship	Date link cre	Percentage	User who last modified	User ID who	ast modified	link
1	291630	Title of item	Conference		16621	A New Devic	Grant	Research Gra	NATIONAL II	1R01EB0161	Funds	12/03/15		BREEZE, Jonathan	jbreeze		
1	291630	Title of item	Conference		39115	High-Throug	Grant	Research Gra	NATIONAL II	5R01DE0165	Funds	12/03/15		BREEZE, Jonathan	jbreeze		
1																	

Users and Usage reports (option 4.ii.)

There are seven different Users and Usage reports that can be returned by the system, giving data about users and their interactions with the system.

'Logins' report

This report shows the date and time when users first log into the system and the total number of logins within the date range. It is most useful when you are introducing *Elements* to a new group of users and wish to monitor uptake. Fields included (for each user row):

- Name (alphabetical)
- Username
- Email
- User's Proprietary ID
- Primary group descriptor

- Primary group
- · Is current staff
- First login (ever)
- Total logins (in date range set in step 3)
- Claimed (which indicates the account owner, not a Research Manager, has logged into the account)

'Claimed publication types' report

This report provides a count, for each user, of approved publications in each type. For Journals, the report also includes a wide range of sub-categories sourced from the classifications used by the online databases. The report also includes the total number of publications, as well as H-Index and citation data. Fields included:

- Name (alphabetical)
- Username
- Email
- User's Proprietary ID
- Primary group descriptor
- Primary group
- · Is current staff
- Journal (all subcategories) count
- Journal (subcategory: Editorial)
- Journal (subcategory: Comparative Study)
- Journal (subcategory: Journal Article)
- Journal (subcategory: Research Support, U.S. Gov't, Non-P.H.S.)
- Journal (subcategory: Multicenter Study)
- Journal (subcategory: Randomized Controlled Trial)
- Journal (subcategory: Research Support, Non-U.S. Gov't)
- Journal (subcategory: Review)
- Journal (subcategory: Clinical Trial, Phase II)
- Journal (subcategory: Practice Guideline)
- Journal (subcategory: Article)
- Journal (subcategory: Meeting Abstract)

- Journal (subcategory: Research Support, N.I.H., Extramural)
- Journal (subcategory: Letter)
- Book count
- Chapter count
- Conference count
- Patent count
- Report count
- Software count
- Performance count
- Composition count
- Design count
- Artefact count
- Exhibition count
- · Other count
- Internet publication count
- Scholarly edition count
- Poster count
- Thesis / Dissertation count
- City Andrew count
- Total count
- H-Index (Web of Science)
- Total citations (Web of Science)
- H-Index (Scopus)
- Total citations (Scopus)

'Approval counts' report

This report will show, for each user in the chosen groups, the number of approved, declined and pending publications. It is useful to check this report on a regular basis, as it will highlight users who are experiencing problems with their search terms (for example, users who have set their search terms too wide and may need to have their profiles reset). It will also show users who may need to be sent a reminder to approve their pending publications. In addition, the report includes the date of the last online search made for each user. Fields included (for each user row):

Name

- Username
- Email
- User's Proprietary ID
- Primary group descriptor
- Primary group
- Is current staff

- User last logged in
- Pending
- Approved Declined
- Last online search

'Publications summary' report

This report provides a very simple summary of publications data for a group. It includes very minimal data for users and publications, and provides one row for each user-element pair. It selected publications using reporting dates against the date criteria set, and will include publications with no reporting date, in the same way as the Data extract reports. Data will be drawn from the preferred source for each user. Because it has been designed to place minimum load on the system, this is ideal for checking a publication/user link is in place, or as a slightly more detailed basic count of publications in a group. It does not, however, contain sufficient publication data for reporting purposes. Fields included (for each user/element pair):

- Name (alphabetical)
- Username
- Email
- User's Proprietary ID
- Primary group descriptor
- Primary group
- Is current staff
- Publication type
- Title
- Journal

- Volume
- Issue
- Publisher
- Name of conference
- Begin page
- End page
- Publication date
- Reporting date 1 (usually publication date)
- Reporting date 2
- Times cited (Web of Science)
- Times cited (Scopus)

'Delegates' report

This report contains a list of delegates who have been assigned rights by users in the group(s) chosen, in order to help manage their publications.

Fields included (for each user/delegate pair):

- User's name
- User's username
- User's email
- User's proprietary ID
- User's primary group descriptor
- User's primary group
- User is current staff

'H-index' report

This report will show the H-index per user and relevant source. Fields included (for each user):

- Name
- Username
- Email
- User's Proprietary ID

Delegate's usernameDelegate's email

Delegate's name

- Delegate's proprietary ID
- Delegate's primary group descriptor
- Delegate's primary group
- Delegate is current staff?

· Primary group descriptor

Scopus

Primary group

· Is current staff

· Web of Science

'Publications export' extract (ReferenceManager/Endnote format)

This report exports user(s) or group(s) in RIS format. This extract can be used to import into any system that accepts .ris files.

How to create Group Statistics reports

Navigate to Research Admin > Reporting > Group Statistics to begin.

Statisticians can also use the reporting tools to view charts and statistics that give additional information about the performance of individuals, or groups of individuals, within your organisation.

1. Select users Name (surname first): Users to have not selected any users 2. Select groups • Lilliput University • Lilliput Centre for Research Excellence • Lilliput School of Biological and Environmental Science • Lilliput School of Biological and Environmental Science • Lilliput School of Business • Lilliput School of Hedical Sciences • Lilliput School of Medical Sciences • Lilliput School of Physical Sciences • Lilliput School of Physical Sciences • Lilliput School of Divisitation • Symplectic Select filters Fers: 2019	lect groups and users	
1. Select users Name (surname first): Users fou have not selected any users 2. Select groups • Lilliput University • Al Academic Auto Group • Lilliput School of Biological and Environmental Science • Lilliput School of Business • Lilliput School of Health and Medical Sciences • Lilliput School of Physical Sciences • Lilliput School of Information • Select filters fears: • 1970 • 1970 • Non-current users • Non-academics • Non-academics • Non-academics • Station source:		
Name (surname first): Users for have not selected any users	1. Select users	
Jers the have not selected any users 2. Select groups Illiput University Illiput Centre for Research Excellence Illiput School of Biological and Environmental Sciences Illiput School of Business Illiput School of Engineering Sciences Illiput School of Health and Medical Sciences Illiput School of Health and Medical Sciences Illiput School of Health and Medical Sciences Illiput School of Medical Sciences Illiput School of Medical Sciences Illiput School of Degineering Sciences Illiput School of Medical Sciences Illiput School of Medical Sciences Illiput School of Dojo to 2015 Select filters fears: 2010 to 2015 Image: Station source: Image: Non-current users Image: Non-academics	Name (surname first):	
Avelage A select groups I Liliput University I Al Academic Auto Group Lilliput School of Biological and Environmental Sciences Lilliput School of Engineering Sciences Lilliput School of Health and Medical Sciences Lilliput School of Medical Sciences Lilliput School of Physical Science Select filters fears: 2010 1985 1980 1985 1980 1985 1980 1985 1980 1985 1980 1985 1985 1985 1985 1985 1985 1985 1985 1985 1985 1985 <td>Users</td> <td></td>	Users	
2. Select groups Illiput University All Academic Auto Group Lilliput Centre for Research Excellence Lilliput School of Biological and Environmental Science Lilliput School of Engineering Sciences Lilliput School of Health and Medical Sciences Lilliput School of Information Sciences Lilliput School of Medical Sciences Lilliput School of Physical Sciences Lilliput University Administration Select filters fears: 2010 to 2015 Ifes 1970 1975 1980 1985 1990 1995 2000 2005 2010 2015 2020 nclude: Non-academics Citation source: Curcipe PubMed Central Science Web of Science (Lite)	You have not selected any	users
I Liliput University All Academic Auto Group Ulliput Centre for Research Excellence Ulliput School of Biological and Environmental Science Ulliput School of Business Ulliput School of Engineering Sciences Ulliput School of Health and Medical Sciences Ulliput School of Medical Sciences Ulliput School of Physical Sciences Ulliput University Administration Select filters fears: 2010 to 2015 1970 1975 1980 1985 1990 1995 2000 2005 2010 2015 2020 nclude: Non-current users Non-academics Xitation source: Current Users	2. Select groups	
 All Academic Auto Group Lilliput Centre for Research Excellence Lilliput School of Biological and Environmental Science Lilliput School of Business Lilliput School of Engineering Sciences Lilliput School of Health and Medical Sciences Lilliput School of Medical Sciences Lilliput School of Physical Sciences Lilliput School of Physical Sciences Lilliput University Administration Spreter 3. Select filters fears: 2010 to 2015 Yon 1975 1980 1985 1990 1995 2000 2005 2010 2015 2020 Include: Non-current users Non-academics Zitation source: Curope PubMed Central Science Web of Science (Lite)	🖹 🗌 Lilliput University	
 Lilliput Centre for Research Excellence Lilliput School of Biological and Environmental Sciences Lilliput School of Engineering Sciences Lilliput School of Health and Medical Sciences Lilliput School of Medical Sciences Lilliput School of Medical Sciences Lilliput School of Physical Sciences Lilliput University Administration Sprelectic 3. Select filters rears: 2010 to 2015 Mon-current users Non-academics 2. Unope PubMed Central Science Web of Science (Lite)	All Academic Auto	Group
 Lilliput School of Biological and Environmental Science Lilliput School of Business Lilliput School of Engineering Sciences Lilliput School of Health and Medical Sciences Lilliput School of Medical Sciences Lilliput School of Physical Sciences Lilliput University Administration Spmplectic 3. Select filters rears: 2010 to 2015 1965 1970 1975 1980 1985 1990 1995 2000 2005 2010 2015 2020 nclude:	Lilliput Centre for Re	esearch Excellence
 Lilliput School of Business Lilliput School of Engineering Sciences Lilliput School of Health and Medical Sciences Lilliput School of Medical Sciences Lilliput School of Physical Sciences Lilliput University Administration Symplectic 3. Select filters rears: 2010 to 2015 1965 1970 1975 1980 1985 1990 1995 2000 2005 2010 2015 2020 nclude:	* 🗌 Lilliput School of Big	ological and Environmental Science
 Lilliput School of Engineering Sciences Lilliput School of Health and Medical Sciences Lilliput School of Medical Science Lilliput School of Physical Sciences Lilliput University Administration Symplectic 3. Select filters fears: 2010 to 2015 1985 1970 1975 1980 1985 1990 1995 2000 2005 2010 2015 2020 nclude:	Illiput School of Bu	siness
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1. Select users AND/OR 2. Select groups

You can either build up a bespoke group of users by entering their names into the search box and adding them oneby-one to a list, or select existing groups in your organisation. To select existing groups, expand the organisation tree and check the relevant boxes. Only groups to which you have 'Statistician' access will have check-boxes. Similarly, only users within your groups will be available via the individual user search.

2. Select filters

Next you can select the filters for the report. This will determine the data included in the report. You can also select whether to include non-current users (who have left your institution) or non-academic staff in the statistics. By default, both these groups will be excluded. Finally, you should choose which citation source to use as a base for your statistics.

Details of the different charts and statistics

Headline statistics

At the top of the result, two 'headline statistics' will be displayed:

Headline statistics Total number of people in selected groups: 24 Total number of related publications: 602

This means that the 24 people have in total 602 relationships to the publications in the period selected. The total number of related publications does not include items without a reporting date. Use the Data Extract reports to identify these items.

Chart: Total publications per year

For the chosen group or individual, this table shows the total number of publications in each of the years within the chosen range.



If the date range does not specify whole years at the beginning and end of the range, only the publications within this range will be shown for these years.

Publications without reporting dates are in the dataset as a whole, but are not included in any of the individual year figures shown in this table.

Chart: Average publications per user by year

This chart shows the average number of publications per person in the chosen group for each year in the chosen date range.

As academic fields will vary in their publication frequency, comparative use of this chart is most helpful when comparing an individual with their peer group, rather than comparing different groups.

Make sure not to include non-academic users (i.e. those with publications searches switched off) when you want to use this chart for analysis. Otherwise, the average will include all users of the system, including administrators and delegates.

The data in this table does not include publications with no reporting date, only publications with the relevant years recorded in the reporting date field.

Chart: Publications by citations count

This chart shows the number of publications for the group or individual against six ranges of citation count values.



It only considers publications within a group, and is not affected by the inclusion of users without any publications.

Chart: Users' yearly publication rates vs. average

This chart show users' yearly publication rates versus the average publication rates:



Chart: H-Index

This chart shows the distribution of H-Index values for the chosen group of users, or an individual data point if an individual user is selected.



An academic's H-Index is intended to be a measure of both the quality and sustainability of their publications, by taking into account the number of citations for individual papers and the number of papers for which high citation scores are achieved.



Image from Wikimedia Commons

It is calculated by plotting the number of citations (c) against papers ranked by citation count. The H-Index (h) is the rank of the last paper where the number of citations exceeds the ranking.

For group statistics, hovering over a data point on the chart will bring up the name and H-Index of the relevant author. It is important to note that citation rates and customs will vary considerably between academic fields. Therefore, comparing H-Index distributions for different departments within your institution should be done with great caution. This metric is most suitable for comparing an individual's performance with the rest of their peer group using either group or comparative statistics.

Table: Data Source Intersection

Data Source Intersection Total number of distinct publications in selected groups: 602 S Ø Sr **.** M. O C χ χ S M. S C O O Back to the contents list

This table shows the intersection of all publications across all sources:

This data can be downloaded in a spreadsheet.

Table: Journals by frequency

This table shows the number of publications in each journal within the dataset. It also shows the impact factor of each journal title.

Jo	urnals (by frequency)										
•	Journal	÷	Impact factor	<u>SJR</u> rank	ŧ	<u>SNIP</u> rank	¢	Average Citations	÷	Publications	¢
1	Astrophysical Journal Letters		3.1860			1.375		40.76			129
2	Astrophysical Journal		3.1860			1.841		14.1			72
3	Astronomical Journal		3.1860			1.299		23.19			37
4	Monthly Notices of the Royal Astronomica		3.1860			1.199		23.71			35
5	Journal of Physics A: Mathematical and T					0.882		5.81			21
6	Astronomy and Astrophysics		3.1860			1.015		14.06			17
7	Astrophysical Journal, Supplement Series		3.1860			3.563		190.86			14
8	Nature		3.1860			8.647		56			11
9	Journal of Biological Chemistry		3.1860			1.244		22.56			9
10	Proceedings of the National Academy of S		3.1860			2.582		11.78			9
11	Science		3.1860	11.187		8.064		32.5			8

This data can be downloaded in a spreadsheet. The settings in Publications Module>Manage Default Settings>Display

https://support.symplectic.co.uk/support/solutions/articles/6000049913-elements-reporting-and-s... 31/08/2018

of Journal Statistics determines the display of the journals in this chart.

Table: Authors by number of citations

This table shows the names of the authors within the dataset and their number of citations. It is sorted to place the author with the most publications at the top of the table.

۲,	Authors (by number of citations)							
-	Author 🗢	Total citations						
1	FILIPPENKO, Alexi V	4933						
2	GREY, Arthur G	3662	_					
3	FOLEY, Ryan J	2582	_					
4	KIRSHNER, Robert P	1993	_					
5	PERLMUTTER, Saul	1952						
6	PHILLIPS, Mark M	1193						
7	SUNTZEFF, Nicholas B	1187						
8	CAMPBELL, Iain D	690	_					

This data can be downloaded in a spreadsheet.

Table: Top cited publications (maximum rows 200)

This table lists up to 200 publications from the dataset, in order of citation count for the publications.

2,	Top cited publications (max 200)					
-	Publication 🔶	Year 🖨	Total cit	tations		\$
1	The seventh data release of the sloan digital sky survey	2009	1271			
2	The sixth data release of the sloan digital sky survey	2008	743			
3	Improved cosmological constraints from new, old, and combine	2008	605			
4	Spectra and hubble space telescope light curves of six typE	2010	437			
5	A redetermination of the hubble constant with the hubble spa	2009	387			
6	Improved dark energy constraints from 100 ~ new CfA supernov	2009	375			
7	The M-σ and M-L relations in galactic bulges, and determinat	2009	314			
8	First-year sloan digital sky survey-ii supernova results: Hu	2009	257			

How to create Comparative Statistics reports

Navigate to Research Admin > Reporting > Comparative Statistics to begin.

There are two ways of using the comparative statistics: to compare two different groups of users or to compare an individual with the overall performance of a group (the group can also include the individual in question. To select the groups or individuals for comparison, choose 'comparative' from the 'reporting' sub-menu, then choose which users or groups should be included in the 'first set' and 'second set' of users.

elect groups and users	
1.1. Select users (first set)	
Name (surname first):	
Users (first set)	
You have not selected any users	
1.2. Select users (second se	et)
Name (surname first):	
Users (second set)	
You have not selected any users	
2.1. Select groups (first set)	
Lilliput University	
2.2. Select groups (second	set)
Illiput University	
3. Select filters	
Years: 2010 to 2015	
1965 1970 1975	
Include:	Non-current users
	Non-academics
Citation source:	Europe PubMed Central Scopus Web of Science Web of Science (Lite)
	Reset Go

You can select any combination of individuals and groups for comparison. Once you have selected both sets of users, choose dates and select whether to include non-current and/or non-academic users. Then, click on 'go' and the charts will appear at the bottom of the screen.

