**Employer Advisory Boards Guidance**

**Example Agenda**

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| **Time** | **Activity** |
| 13:00 -14:00 | **Networking lunch** |
| 14:00 – 14:10 | **Introductions** |
| 14:10 – 14:20 | **Actions and outcomes from previous meeting** |
| 14:20 – 14:35 | **Presentation from the Dean with Q&A:** The new course we are developing and why |
| 14:35 – 14:55 | **Round table discussion:** Where are Hallam students are succeeding or falling out of your recruitment processes and why? |
| 14:55 – 15:10 | **Presentation from Board Member with Q&A:** How we train and develop your graduates once in post |
| 15:10 – 15:30 | **New initiative:** A widening participation mentoring scheme. Feedback invited and early adopters sought |
| 15:30 - 15:50 | **Presentation from the employability team with Q&A:** Where do are graduates work? Insights from the Graduate Outcomes Survey |
| 15:50 -16:00 | **AOB, summary of actions arising from the meeting and close** |