

# Information Sheet for Exchange Students

INSTITUTIONAL INFORMATION	
University	Faculty of Business Studies – <b>Mondragon Unibertsitatea</b>
Erasmus Code	EMONDRAG01
Contact person incoming students	<b>Ms. Mireia Uribetxebarria</b> <a href="mailto:muribetxebarria@mondragon.edu">muribetxebarria@mondragon.edu</a>

GENERAL INFORMATION	
Semester dates and application period	<b>First /Fall Semester</b>
	✓ Application Period: 15 <sup>th</sup> March 2020 to 15 <sup>th</sup> May 2020
	✓ Lectures commence: Early September 2020
	✓ Semester ends (exams included): Early February 2021
	✓ Deadline for any modification of the learning agreement: End of September 2020
	<b>Second /Spring Semester</b>
	✓ Application Period: 15 <sup>th</sup> September 2020 to 15 <sup>th</sup> November 2020
	✓ Lectures commence: End of January 2021
	✓ Semester ends (exams included): End of June 2021
	✓ Deadline for any modification of the learning agreement: End of February 2021
Holidays (dates may vary depending on calendar)	<b>Christmas Holiday:</b> 20 <sup>th</sup> December – 7 <sup>th</sup> January <b>Easter Holiday:</b> 5 <sup>th</sup> April – 12 <sup>th</sup> April

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APPLICATION PROCEDURE	
<p>Required documentation to be send by e-mail to the following address:</p> <p>dagiriano@mondragon.edu</p>	<ul style="list-style-type: none"> <li>✓ Printed and signed application form</li> <li>✓ Printed and signed learning agreement</li> <li>✓ Motivation letter and CV</li> <li>✓ Passport copy / ID copy</li> <li>✓ ID size photo</li> <li>✓ A copy of your European Health Card or Insurance policy</li> <li>✓ Transcript of records</li> </ul>
<p>For Non EU students send by e-mail to the following address:</p> <p>dagiriano@mondragon.edu</p>	<ul style="list-style-type: none"> <li>✓ Printed and signed application form</li> <li>✓ Printed and signed learning agreement</li> <li>✓ Motivation letter and CV</li> <li>✓ Passport copy</li> <li>✓ ID size photo</li> <li>✓ Transcript of records</li> <li>✓ A copy of the accident and health insurance policy</li> <li>✓ Liability Insurance (covers damage to a third party)</li> </ul>
Accommodation	<p><b>For more information</b></p> <p><a href="https://www.mondragon.edu/en/accommodation/pedro-biteri-arana-hall">https://www.mondragon.edu/en/accommodation/pedro-biteri-arana-hall</a></p>

ADDITIONAL INFORMATION FOR EXCHANGE STUDENTS	
Welcoming Programme	<p>It is <u>compulsory</u> for all new exchange students, as you will receive important information, needed throughout your stay at <b>The Faculty of Business Studies</b>. Of course it is also an opportunity to meet all the other exchange students and student mentors and to get to know the university and the town.</p>
Information on the location of the two campus of The Faculty of Business Studies	<ul style="list-style-type: none"> <li>✓ <b>Oñati:</b> <a href="http://www.oñati.eus/en/turism">http://www.oñati.eus/en/turism</a></li> <li>✓ <b>Bidasoa:</b> <a href="https://www.bidasoaturismo.com/index.php?lang=en&amp;ch=1">https://www.bidasoaturismo.com/index.php?lang=en&amp;ch=1</a></li> </ul>