

Insurance for Study Placement Abroad

Dear Student,

As you prepare for your study placement abroad the University would like to remind you of the travel insurance aspects to your overseas study exchange.

The University can provide students with insurance for emergency medical cover, repatriation and cancellation. Prior to commencing your journey you should complete the attached travel insurance request form. This form should be returned via email to the University's Insurance Team at TIREquests@shu.ac.uk, who will process your request and issue your documents to you. At the end of your exchange/placement you are entitled to be covered for up to three "personal days". If your trip has more than three "personal days or holidays" then you will have to buy your own travel insurance to cover this period. You must declare this to the Insurance Team prior to the commencement of your travel.

Please note it is your responsibility to ensure you have possessions insurance.

Students who are travelling to Europe are advised to apply for a European Health Insurance Card (EHIC). You cannot apply online or via phone for an EHIC to study or work in another European Economic Area (EEA) country. You will need to download the [EHIC application form \(PDF, 425kb\)](#) and return it to the NHS Business Services Authority, which processes all applications. More information can be found online at <http://www.nhs.uk/NHSEngland/Healthcareabroad/movingabroad/Pages/Studyingabroad.aspx>. The EHIC does not mitigate the need for insurance.

It is advisable to carry a **copy** of your passport and insurance policy with you at all times so that in the case of an emergency you can prove your identity and proof of insurance without delay. This is particularly important in countries with no national health service such as the USA.

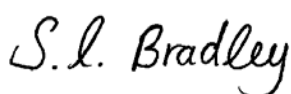
If you are purchasing a one-way ticket, we advise that you contact the University's Insurance Officer (email TIREquests@shu.ac.uk) to check validity of your travel insurance policy.

Finally, it is advisable to arrange travel insurance with the University's Insurance Team as soon as your journey details are confirmed to enable you to check the full terms of the policy and discuss any additional requirements you may have with the University's Insurance Team.

If you are not a UK resident you may need a more detailed insurance document for visa purposes - please contact the University's insurance team as soon as possible to request this.

I would like to take the opportunity to wish you a safe and successful journey.

Best wishes,



Sarah Bradley
Erasmus Co-ordinator