

GoGlobal Fund

Get funding to study, work or volunteer abroad, or to participate in other international projects. Apply now

## **Budgeting case-studies**

## The student has paid a fee which includes accommodation, subsistence and local transport

| Project details for<br>Please upload the comp<br>any).                   | leted form in the online application form                       | alongside th                  | e supporting     | documents (if |  |
|--|---|-------------------------------|------------------|---------------|--|
| Name of applicant  | Joe Bloggs  | Joe Bloggs                    |                  |               |  |
| Name of project  | Volunteering in Vietnam   |                               |                  |               |  |
| Location of project  | Hanoi   |                               |                  |               |  |
| Trip budget<br>please provide inforn                                     | nation about relevant costs                                     | 72                            |                  |               |  |
| Expense Category/Des   | xpense Category/Description                                     |                               | Cost per STUDENT |               |  |
| Transport (Flights/train   | )   |                               | - 10             | £500.00       |  |
| Accommodation (Total   | for duration of stay)   |                               |                  | £0.00         |  |
| UK transfers (Travel to  | and from airport)   | Should be £0<br>these costs a |                  | £50.00        |  |
| In-country transfers (T  | insfers (Travel to and from airport) these costs included in    |                               | he 🧲             | £0.00         |  |
| Daily subsistence (Tota  | Daily subsistence (Total for duration of stay, max £20 per day) |                               | ees              | £0.00         |  |
| Visas (If applicable)  |   |                               | 7/8-             | £50.00        |  |
| Vaccinations (If applicable)   |   |                               |                  | £0.00         |  |
| Programme fees (if app   |   |                               | £500.0           |               |  |
| Any other relevant cos   | ts (list main 3)  | Î                             |                  |               |  |
| Travel Insurance   |   |                               |                  | £0.00         |  |
| specify cost   |   |                               | £0.0             |               |  |
| specify cost   |   |                               |                  | £0.00         |  |
| Total Estimated Cost p   | er student  |                               |                  | £1,100.00     |  |
| Funding already secure   | ed (list main 3)  |                               |                  |               |  |
| Student's own funds  |   |                               |                  | £600.00       |  |
| funding in kind (cost of anything provided for free. e.g. accommodation) |   |                               |                  | £0.00         |  |
| Other funding  |   |                               |                  | £0.00         |  |
| Total funding already  | ecured  |                               |                  | £600.00       |  |
| Amount of GoGlobal F   | unding requested  |                               |                  | £500.00       |  |

## Please read this guidance carefully BEFORE filling in your form

#### COSTS

You must estimate the full costs of your project, as follows:

- Transport include estimate AND supporting evidence
- Accommodation include estimate for total duration of trip (number of days x cost per night) AND supporting evidence for this estimate. If accommodation costs are included in the programme fee leave as £0
- UK/in-country transfers please include estimated cost of round trip to airport. If included in programme fees, please leave as £0.
- Daily subsistence- include a realistic estimate for daily expenses for the total duration of trip (number of days x cost per day)
- Please list the other relevant costs AND provide supporting evidence for the estimate

## FUNDING

You must estimate other funding you receive for your trip

- Own Funds please estimate the amount of own funds you plan to use to fund some of the costs
- Funding in kind please estimate the financial equivalent of any support you may be receiving in kind.
   For example, if the organisers of your placement are providing free accommodation, the accommodation cost estimate should be listed as funding in kind
- GoGlobal Funding Please include the amount you request from the GoGlobal Fund

## There is no fee, and the placement organisation is providing accommodation for free

#### Project details form

Please upload the completed form in the online application form alongside the supporting documents (if any).

| Name of applicant   | Joe Bloggs              |  |
|---------------------|-------------------------|--|
| Name of project     | Volunteering in Vietnam |  |
| Location of project | Hanoi                   |  |

#### Trip budget

please provide information about relevant cost

| Expense Category/Description   | Cost per STUDENT                                    |               |           |
|--|---|---------------|-----------|
| Transport (Flights/train)  |   | £500.00       |           |
| Accommodation (Total for duration of stay)   |   | £210.00       |           |
| UK transfers (Travel to and from airport)  |   | £50.00        |           |
| In-country transfers (Travel to and from airpor  |   | £20.00        |           |
| Daily subsistence (Total for duration of stay, ma                                      |   | £168.00       |           |
| Visas (If applicable)  |   | £55.00        |           |
| Vaccinations (If applicable)   |   | K             | £0.00     |
| Programme fees (if applicable)   | The £210 accommodation                              |               | £0.00     |
| Any other relevant costs (list main 3) costs are being provide free by the volunteerin |   |               |           |
| specify cost   | organisation - these cos<br>should be included in b |               | £0.00     |
| specify cost   | the total costs and fund                            | ding          | £0.00     |
| specify cost   | in-kind', and has a zero-<br>impact on the bottom l |               | £0.00     |
| Total Estimated Cost per student   | Impact of the Bottom                                |               | £1,003.00 |
| Funding already secured (list main 3)  |   |               |           |
| Student's own funds  |   | £300.00       |           |
| funding in kind (cost of anything provided for fre                                     | £210 (a   | ccommodation) |           |
| Other funding  | £0.00   |               |           |
| Total funding already secured  |   | £510.00       |           |
| Amount of GoGlobal Funding requested   |   |               | £500.00   |

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   For example, if the organisers of your placement are providing free accommodation, the accommodation cost estimate should be listed as funding in kind
- GoGlobal Funding Please include the amount you request from the GoGlobal Fund

## The applicant has arranged everything themselves, there is no additional support

## Project details form

Please upload the completed form in the online application form alongside the supporting documents (if any).

| Name of applicant   | Joe Bloggs              |  |
|---------------------|-------------------------|--|
| Name of project     | Volunteering in Vietnam |  |
| Location of project | Hanoi                   |  |

## Trip budget

please provide information about relevant costs

| Expense Category/Description   | Cost per STUDENT |
|--|------------------|
| Transport (Flights/train)  | £500.00          |
| Accommodation (Total for duration of stay)                               | £210.00          |
| UK transfers (Travel to and from airport)                                | £50.00           |
| In-country transfers (Travel to and from airport)                        | £20.00           |
| Daily subsistence (Total for duration of stay, max £20 per day)          | £168.00          |
| Visas (If applicable)  | £55.00           |
| Vaccinations (If applicable)   | £0.00            |
| Programme fees (if applicable)   | £0.00            |
| Any other relevant costs (list main 3)                                   | 2                |
| Travel Insurance   | £0.00            |
| specify cost   | £0.00            |
| specify cost   | £0.00            |
| Total Estimated Cost per student   | £1,003.00        |
| Funding already secured (list main 3)                                    |                  |
| Student's own funds  | £503.00          |
| funding in kind (cost of anything provided for free. e.g. accommodation) | £0.00            |
| Other funding  | £0.00            |
| Total funding already secured  | £503.00          |
| Amount of GoGlobal Funding requested                                     | £700.00          |

# Please read this guidance carefully BEFORE filling in your form

## COSTS

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