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| **Faculty**  | Big Faculty |
| **Department**  | Special Studies |
| **External Examiner for** | **Your subject** |
| We are looking for a dedicated individual to undertake the role of external examiner for **your subject** programme at Study Hard University. Previous experience as an external examiner would be an advantage, although a mentor can be arranged for those new to the role. An induction to the University is provided. We positively welcome applications from minority ethnic groups and from those from other underrepresented groups in authoritative higher education positions. Your role & responsibilities would include:* confirming the comparability of standards of student performance at Study Hard University with those of similar modules at other UK Institutions of Higher Education;
* confirming that the assessment process in its entirety is sound, and has been fairly conducted with full regard to justice to students;
* reporting and advising on the above by means of approving coursework and examination papers; and
* providing an annual report to the University.

You should have appropriate expertise and experience to be able to undertake a role in the assurance of academic standards in Higher Education.The appointees will be required to moderate a sample of scripts in relation to selected modules within the above programmes. You will also be required to produce an annual report and attend Assessment Boards as appropriate. You will be required to attend a one day University External Examiners Induction session, Please send the attached expression of interest and an accompanying CV to Study Hard University at EE.studyhard.ac.uk All appointments are subject to verification of eligibility to work in the UK, as per UK Visas and Immigration requirements. Please refer to the [UKVI website](https://www.gov.uk/government/publications/acceptable-right-to-work-documents-an-employers-guide) for further information. |
| **Closing date** | 15th March 2019 |

**Expression of Interest**

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| Higher Education Qualifications |
| University/ College | Award (eg BA, MSc, PhD) | Award title | Dates |
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| Current and Previous Professional Qualifications and membership |
| Name of Professional, Statutory or Regulatory Body | Type/name of qualification or membership held | Dates |
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| Professional registration |
| Name of Professional, Statutory or Regulatory Body | Registration number |
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| Relevant experience of internal assessment and moderation processes (e.g. as course leader, module leader) within the last five years (150 words) |
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| Teaching Experience: Please give a brief account of main areas of teaching responsibilities (if any) during the last five years (150 words) |
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| Research and related Scholarly/ Professional Activity/ Consultancy:Please give a brief account of main activities, particularly during the last five years, and list major publications. (150 words) |
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