

Access System Replacement - 4 November

Proposed order of replacement by building:

Building	Floor
Owen	5 inc control room & main reception
Surrey	4/3/2/1/5
Arundel Gate Court	
Howard	6/4/3/2
Norfolk	2/3/4/5/6/7/8
Owen	2/3/4/6/7/8/9/10/11/12
Sheaf	L/0/1/2/3
Oneleven	
Harmer	0/2/3/4/5
Adsetts	1/2/3/4/5/6/7
Stoddart	0/1/2/3/4/5
Arundel	0/1/2/3/4
Cantor	0/1/2/3/4
Science Park	
Church house	
Eric Mensforth Building	
Workstation	
Collegiate Hall	0/1/2
Robert Winstone Building	1/2/3/4/5/6
Collegiate Crescent houses	
Collegiate Learning centre	
Mews, Main Building, Chestnut & Willow Server	
Southbourne/White house	

Any card readers in lifts will be changed over on the 21st November.

During the changeover period staff will need to carry both old and new cards to ensure they can still gain access as before.