Criminology Academic Advising Model

The Department of Law and Criminology have a well-developed academic advising model which for Criminology is integrated into a module at level four, stands independently at level 5 and within a module at level 6.

Structure of Sessions

- At level 4 academic advising is integrated into the Grad 1 and Grad 2 modules (Grad 1 in Semester 1 and Grad 2 in Semester 2), academic advisers (AA) teach their students on these modules on a weekly basis and the focus is to support transition from FE to HE.
- In addition to the weekly teaching on the Grad modules students at level 4 have four additional points of contact with their AA. Two during induction week, and two 1-1 meetings (one in Semester One and one in Semester Two).
- At level 5 students continue to work with their AA but this sits outside of any taught modules. The activities aim to keep them focused on their next level of study, two 1:1's (one in Semester One and one in Semester Two) and an IT session to plan and submit their dissertation proposal.
- At level 6 students' academic advising continues with the same staff member but focuses on the student's transition after university.

Focus of Levels

- Level Four - 'Transition from FE to HE study'
- Level Five - '*Transition to level 5 and preparing for the dissertation*'
- Level Six - 'Transition beyond university '

<u>Level Four - Grad 1 and Grad 2 Modules.</u>

Advising Meetings	Areas to be Covered (See staff handbook)
Monday of Induction Week	Meet and Greet, getting to know your students.
Wednesday or Thursday of Induction Week	Meet and Greet: IT Session. Familiarise your students with MyHallam. Support students to explore the resources available to them
Grad 1 Module Teaching	Weekly teaching on Grad 1 module
1:1 Meeting week 17 or 18	Give formative feedback on the early GRAD assessment. Discuss how students are settling in in a meeting that lasts around 15 minutes.
1:1 Meeting week 28 or 29	Discuss marks and feedback from Semester One and how students are settling in to first year.
Grad 2 Module Teaching	Weekly teaching on Grad 2 module

Level Five - Outside a module

Advising Tutorial	Areas to be Covered (See staff handbook)
Week 10	Welcome back. Action Planning and Reflection
1:1 Meeting week 14 or 15	Discussion of individual action planning for level 5.
1:1 Meeting week 29 or 30	Discussion of progress against action plan and progress in L5 generally.
IT Session week 37	In this session students will draft their dissertation proposal.

Level Six - Outside a module

Advising Tutorial	Areas to be Covered (See handbook)
Week 9	Welcome back email.
Week 11	Email relating to 1:1 meeting preparation, providing details of the preparation students need to do in advance of 1:1 meetings. Including making an appointment with dissertation supervisor and Action Planning.
1:1 Meeting week 12 or 13	Discussion of level 5 performance, action planning for level 6 and dissertation supervision arrangements.
Week 19 optional additional meeting	Students can elect to attend an individual meeting at this point if they require support.
Week 28 PDP presentation seminar	Students will receive support and guidance on the PDP presentation and be able to start working on their assessed work. NSS completion will also be conducted in this seminar on an iPad.
Week 32 Assessed PDP presentation.	15 minute assessed presentation reflecting on their personal development over their three years of study and what are their plans for life after SHU.